



Welcome to the bachelor's study program
academic orientation:

International Business and Economics (IBE)

International Study Program (ISP)



Welcome & Introduce yourself 😊

Content:

- Facts, Contacts
- Academic Dates
- Study Program Details:
program structure, schedules, vocabulary, study + examination regulations (SPO)
language studies, study abroad, ...
- Overview links for downloads etc..



Questions?

IBE's Study Program Facts

History:

- ✓ First enrollment October 1997 &
- ✓ Unique in Germany
- ✓ Supported by the DAAD

2024:

- ✓ B. Sc. IBE
M. Sc. IMME, FINEC, ORBA, EPA
- ✓ Ca. 250 currently enrolled **IBE students**
- ✓ 80% internationals - 25% EU students
- ✓ Students from ca. 50 nations worldwide
- ✓ Exchange students
- ✓ Faculty buddy program "SIMP-SON"
- ✓ International Guest Lecturers

Bachelor -> Master -> PhD



*ERASMUS, worldwide exchange, Free Movers
established in 2009*



Study Program ABCs – special Regulations The sSPO

Study Program ABCs + Regulations

ASPO § 10 Study Counseling

Students have the right and obligation for

- ✓ Introduction sessions
- ✓ Study program counseling – Studienfachberatung
- ✓ Students Advising Service - published on the faculty website
- ✓ **Inform yourself – mandatory for all students.
Check out OVGU emails & website info!**
- ✓ Check out your OVGU email account regular – Don't miss study program information.
- ✓ Contact OVGU staff from OVGU email only –safety issues.
Mention in your email/letter/application: Student ID, full name, study program, semester.



Activate your OVGU email account!

Study Program Directors @ FEM:

<https://www.fww.ovgu.de/fww/en/Teaching/DURING+YOUR+STUDIES/Counseling+at+the+FEM/Study+Program+Directors.html>

Study Program Contacts

IBE Study Program Director:

Prof. Dr. Andreas Knabe
Department/ Chair: Public Economics
Appointments by email

Lectures: Microeconomics



IBE Counselor: Grit Voigt
SIMP-SON Team Coordinator: Alina (IBE) + Szymon (IMME)

Student Service Hours: Tuesdays + Thursdays 10:00 – 11:30
Thursdays 14:00 – 15:00 *Study Abroad only!*
Zoom + in-person in building 22, B-006, ISP Office

Note: No service hours: 14/10 – 22/10/24

Email: isp@ovgu.de
Website: www.isp.ovgu.de
Instagram: [ispofficeovgu](https://www.instagram.com/ispofficeovgu)

ISP Mailing List: ISP Office & SIMP-SON

ALUMNI' s Feedback

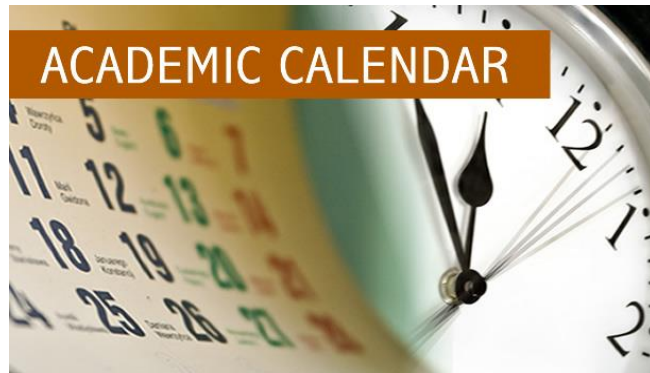
- Prof. Dr. Andreas Knabe
- 1998: ALUMNI B. Sc. MANEC *today: IBE*

Study Program Director B. Sc. IBE



We are proud of the careers of our ISP ALUMNI!

Academic Calendar



Don't miss!

SoSe 2025 OVGU's RE-REGISTRATION:
January 2025

No Re-Registration = De-Registration
= No right to take any exam!

Language Registration: 02/10 – 20/10

DATES AND DEADLINES – WINTER TERM 2024/25*

BEGIN AND END OF CLASSES October 14, 2024 – January 31, 2025
(14 semester weeks)

HOLIDAYS December 23, 2024 – January 03, 2025
October 31, 2024 and January 06, 2025

EXAMINATIONS
• Written Examinations: February 03 – February 22, 2025

REGISTRATION FOR EXAMINATIONS**
• for oral / written Examinations: **November 15 – November 30, 2024**
• for Seminars and Projects: until November 30, 2024

WITHDRAWAL FROM EXAMINATIONS**
• Deadline for Withdrawal: up to 3 days before the respective
(oral / written) examination date

RECOGNITION OF STUDY AND EXAMINATION OUTCOMES**
• Deadline for Application: November 30, 2024

* Subject to, short-term changes of the university time-schedule or general regulations.

**Attention: Please mind the deadlines! No registrations or withdrawals afterward.

Study break: March, August, & September

Academic Calendar

Registration for Examinations: 15/11 - 30/11
Exclusion Period – Don't miss this deadline!

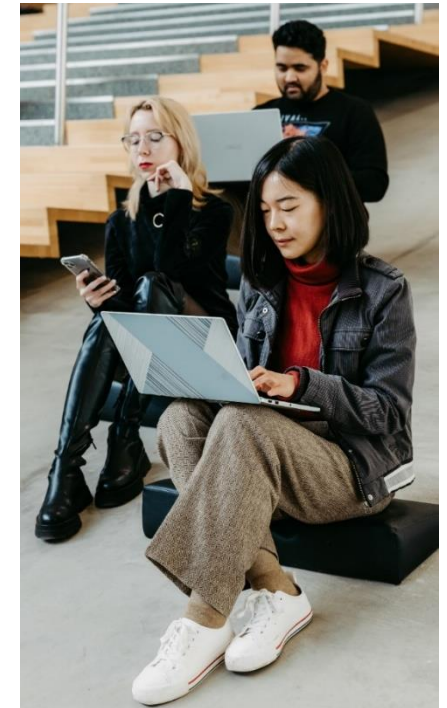
Recognition of Previous Studies:
@ Exam Office until 30/11 -> *only possible during the 1st semester!!!*

How?

- ✓ Apply in written form before the exam deadline *Examination Office*
- ✓ Review for required information beforehand:
<http://www.fww.ovgu.de/fww/en/Faculty/Examination+Office-p-7422.html>

Note:

“Examination System and Regulations at FEM” Info Lecture: November 2024, tba
PD Dr. habil. Toni Richter



Study Program ABCs & Regulations

Study Program & Examination Regulations = SPO

*The SPOs in German languages are legally binding.
English translations are courtesy translations.*

- *Important Study Document* -
for FEM students, lecturers, staff

ASPO

The General SPO *all bachelor's/ master's at FEM*

Content:

education goals, responsibilities, admission requirements, start-duration, content, scope, structure, format of courses, counseling contacts, study abroad

Exam board info, examiner, format, registration, withdraw, process, retake of exams, modules grading + GPA, recognition, management exam system

Thesis writing information and rules

Rejection information

sSPO *academic on-boarding sessions by study program*

The specific SPO *IBE, IMME, ORBA, FINEC, EPA, ...*

Content:

teaching language, scope, structure – compulsory, elective modules, admission requirements to the thesis, ...

★ Find here all study program rules and answers to FAQ!



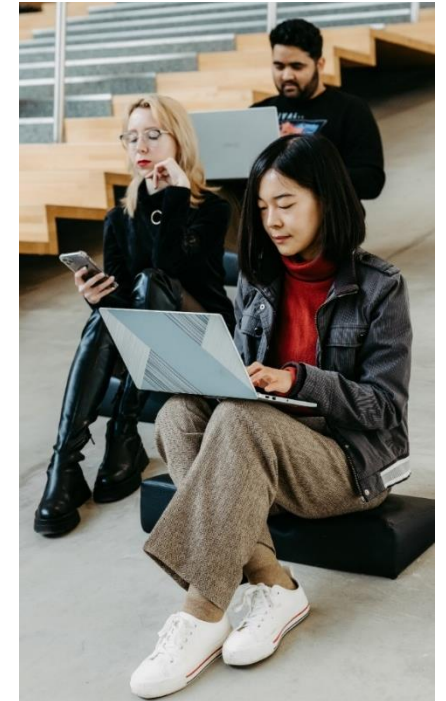
Study Program ABCs & Regulations

ASPO §2 Educational Objectives of IBE...

Remember...
the FEM Bachelor's ASPO:

On the basis of empirical, theoretical economics knowledge, scientific methods

- Independently to recognize business & economics problems
- Analyse economic processes
- Devise solutions to problem on a scientific basis
- Evaluate alternatives and economics polices, ...



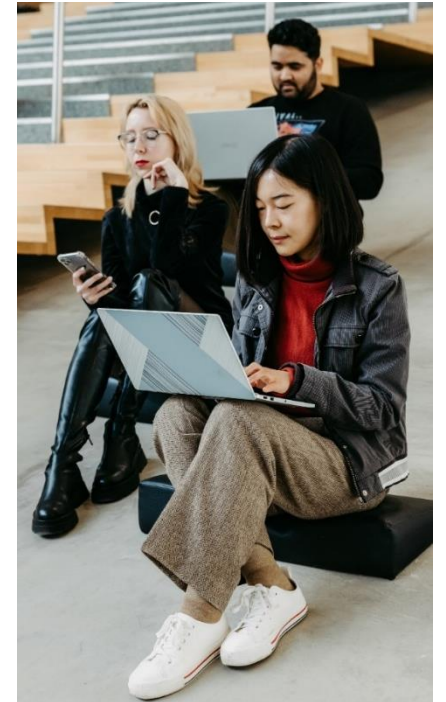
Study Program ABCs & Regulations

sSPO §2 Educational Objectives of IBE...

- ✓ Learn and practice to think **analytically**
- ✓ Equip with knowledge, skills to **realize** and **analyze problems** of business
- ✓ Gain mathematical + statistical methods: **quantitative approach methods**
- ✓ Acquire **International Management aspects**
- ✓ Teach **intercultural competencies** and **interdisciplinary competencies**

How to reach it? Students learn ...

- Specific basic business and economics **theories and models**
- **Analytical, planning and decision-making methods**
- Economical interrelationships
- Structure of **complex transnational business relationships**
- Understanding of **economic policy problems + solutions**
- **Structures of companies and business management systems**



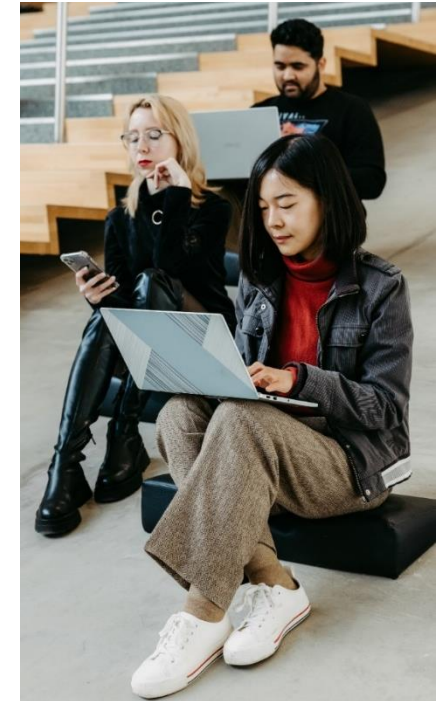
Study Program ABCs & Regulations

sSPO §8 Educational Objectives of IBE ... - Degree Holder's Career

IBE degree holders are employable worldwide.

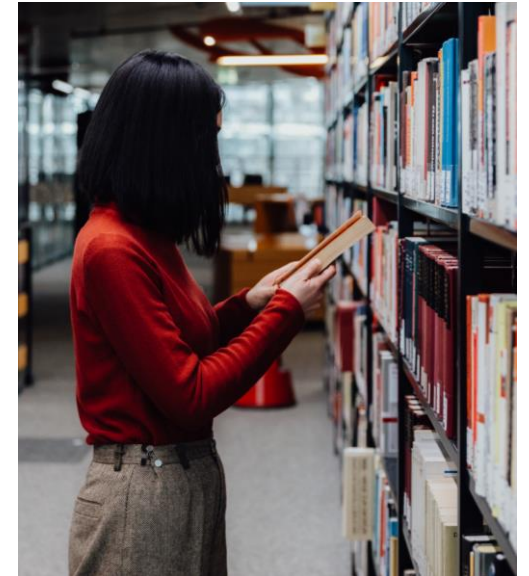
Will be prepared especially for jobs in

- ✓ International firms, organizations, international cooperation's
- ✓ Cooperate consultancies, banks, financial institutions
- ✓ Commercial firms, service institutions, global industry
- ✓ Professionals and trade associations
- ✓ Public and private administrations and business editorial departments, ...



sSPO §8: IBE's Program & Structure

- ✓ *Analytically, theoretically, internationally*
- ✓ **180 ECTS**
- ✓ min. **6 semesters**
- ✓ Teaching and exam language **English**
- ✓ **4 Modules** may be in **German** (compulsory electives or the CoMet)
- ✓ Language studies included with 25 ECTS
- ✓ **2nd foreign language** two semesters included
- ✓ **English** certificate on level **Unicert IV**
- ✓ Compulsory modules (95 ECTS) - 25 ECTS in Math/Statistics
- ✓ NEW: Compulsory Seminar (10 ECTS)
- ✓ NEW: Activity module - CoMET (5 ECTS)
- ✓ Electives (30 ECTS)
- ✓ Bachelor's thesis + final seminar (15 ECTS)
- ✓ Study Abroad semester with recognition option
- ✓ No internship included, but highly recommended, self-organized



Program Structure:



FACULTY OF ECONOMICS AND MANAGEMENT



Bachelor of Science in International Business and Economics (IBE)

Program Structures @ www.isp.ovgu.de

Compulsory Curriculum

Compulsory Elective Curriculum

1. Semester WS		2. Semester SS		3. Semester WS		4. Semester SS		5. Semester WS		6. Semester SS	
Principles of Management	5	Management Accounting	5	Principles of International Management	5	Production, Logistics and Management Science	5	Compulsory Elective International Business/Economics	5	Compulsory Elective International Business/Economics	5
Financial Accounting	5	Decision & Strategy	5	Macroeconomics	10	Marketing Performance Management	5	Compulsory Elective International Business/Economics	5	Compulsory Elective International Business/Economics	5
Microeconomics	10	Mathematical Methods II	5			Introduction to International Economics	5	Compulsory Elective International Business/Economics	5	Compulsory Elective International Business/Economics	5
		Statistics I: Descriptive Statistics	5	Financial Management	5	Economic Policy	5	Compulsory Elective CoMeT	5	Bachelor's Seminar + Bachelor's Thesis	15
Mathematical Methods I	5	Academic Skills	5	Statistics II: Estimation & Testing	5	Statistics III: Econometrics	5	Compulsory Elective Seminar	10		
2nd Foreign Language 1	5	2nd Foreign Language 2	5	Skills+ English Unicert IV.1	5	Skills + English Unicert IV.2	5				

Note: Lectures of compulsory modules only in the summer or winter in regard of the program structure.

B. Sc. International Business and Economics (IBE) 1st Semester, WiSe 2024

	Monday	Tuesday	Wednesday	Thursday	Friday
07:00					
09:00			Math Vorlesung (V) 09:00-11:00, wöch. from 16.10.2024 to 29.01.2025 G50-H3 (214 Pl.) Pott	Financial Accounting (41087) Übung (Ü) 09:00-11:00, wöch. from 17.10.2024 to 30.01.2025 G05-H4 (G05-303) (120 Pl.) Snegirev Belegungsstatus: AN	Microeconomics (41062) Übung (Ü) 09:00-11:00, wöch. from 18.10.2024 to 31.01.2025 G50-H3 (214 Pl.) Borah, Blermann Belegungsstatus: AN
11:00	DaF A1.1 Sprachkurs (SPRK) 11:00-13:00, wöch. from 14.10.2024 to 27.01.2025 G40B-408 Spindler	Microeconomics (41062) Vorlesung (V) 11:00-13:00, wöch. from 15.10.2024 to 28.01.2025 G50-H3 (214 Pl.) Keldenich Belegungsstatus: AN		Financial Accounting (41087) Vorlesung (V) 11:00-13:00, wöch. from 17.10.2024 to 30.01.2025 G22A-H2 - Volksbank Hörsaal (148 Pl.) Schöndube-Pirohegger Belegungsstatus: AN	
13:00	Microeconomics KG (41062) Tutorium (TU) 13:00-15:00, wöch. from 14.10.2024 to 27.01.2025 G22A-020 (70 Pl.) Keldenich			Principles of Management (41079) Vorlesung (V) 13:00-15:00, wöch. from 17.10.2024 to 30.01.2025 G22A-H2 - Volksbank Hörsaal (148 Pl.) Kirstein, Kirstein Belegungsstatus: AN	Principles of Management (41079) Übung (Ü) 13:00-15:00, wöch. from 18.10.2024 to 31.01.2025 G22A-H2 - Volksbank Hörsaal (148 Pl.) Kirstein Belegungsstatus: AN
15:00	Microeconomics (41062) Vorlesung (V) 15:00-17:00, wöch. from 14.10.2024 to 27.01.2025 G50-H3 (214 Pl.) Keldenich Belegungsstatus: AN		DaF A1.1 Sprachkurs (SPRK) 15:00-17:00, wöch. from 16.10.2024 to 29.01.2025 G40B-408 Spindler	MaMe1 Übung (Ü) 15:00-17:00, wöch. from 17.10.2024 to 30.01.2025 G03-315 (125 Pl.) Kukhareenko	MaMe1 Übung (Ü) 15:00-17:00, wöch. from 18.10.2024 to 31.01.2025 G03-315 (125 Pl.) Kukhareenko
17:00					
19:00					01.10.2024

Add your personal - second foreign language classes.

Can be subject to changes. Please check the OVGU's LSF for updates.

Tutorial?
Select the one which fits in your
personal class schedule.

Study Program ABCs

How to understand and read my **Class Schedule**?

ukw = ungerade Woche - odd week: 41. KW e.g. 07/10/24

gkw = gerade Woche - even week: 42. KW e.g. 14/10/24

wöch = wöchentlich - each week

Tutorials, should I attend all? **NO**

Pick the one which fits in your personal schedule.

Tutorials start in the 2nd or 3rd week of classes. Follow the announcement of lecturer.



	Monday	Tuesday	Wednesday
8:00 AM			
9:00 AM	MKT 372		MKT 372
10:00 AM		ESL 9885	
11:00 AM			
12:00 PM	MKT 372		MKT 372
1:00 PM			
2:00 PM			
3:00 PM			
4:00 PM			
5:00 PM			
6:00 PM			
7:00 PM			
8:00 PM			
9:00 PM			

In-person or online classes?

Check LSF for the format, and register on the e-Learning portal **FWW24-25** for modules.

Is a registration for lectures, tutorials required?

Register at LSF portal for student counting – lecturer will inform you.

Note!

Postponing compulsory courses can not be recommended. Avoid overlapping - class conflicts.

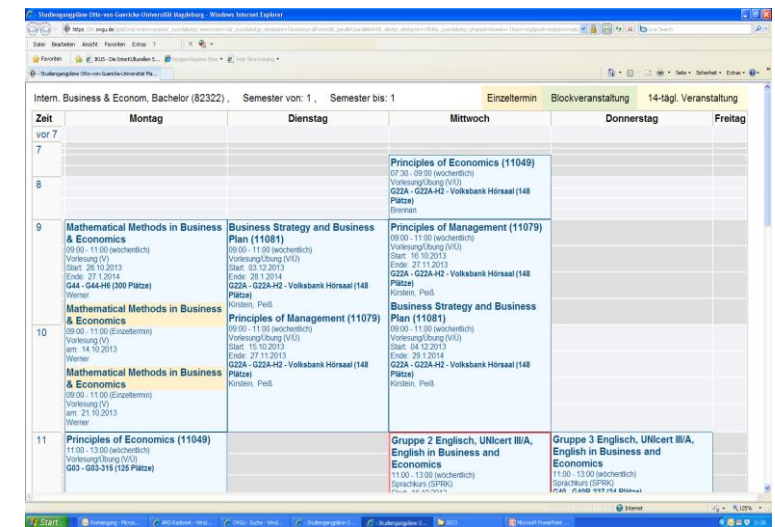
Study Program ABCs

LSF

<https://lsf.ovgu.de/qislsf/rds?state=user&type=0&noDBAction=y&init=y>

the OVGU's online information resources for teaching, study, research

- ✓ Course, **study program overview** – all offered modules
- ✓ Personal class schedules
- ✓ Chairs, Teachers (email, phone, place)
- ✓ Lectures, modules, CP
- ✓ Rooms at the OVGU
- ✓ Exam registration
- ✓ Module assignment to study programs, specializations
- ✓ **Module code**, number, teacher, room,...



Zeit	Montag	Dienstag	Mittwoch	Donnerstag	Freitag
7					
8			Principles of Economics (11049) 09:30 - 09:50 (wöchentlich) Vorlesung (VU) G22A-G22A-H2 - Volkbank Hörsaal (148 Plätze) Brennan		
9	Mathematical Methods in Business & Economics 09:00 - 11:00 (wöchentlich) Vorlesung (VU) Start: 26.10.2013 Ende: 27.11.2014 G44 - G44-H2 (300 Plätze) Werner	Business Strategy and Business Plan (11081) 09:00 - 11:00 (wöchentlich) Vorlesung (VU) Start: 03.12.2013 Ende: 28.11.2014 G22A - G22A-H2 - Volkbank Hörsaal (148 Plätze) Körber, Peiß	Principles of Management (11079) 09:00 - 11:00 (wöchentlich) Vorlesung (VU) Start: 03.12.2013 Ende: 27.11.2014 G22A - G22A-H2 - Volkbank Hörsaal (148 Plätze) Körber, Peiß		
10	Mathematical Methods in Business & Economics 09:00 - 11:00 (Einzeltermin) Vorlesung (VU) am: 14.10.2013 Werner	Principles of Management (11079) 09:00 - 11:00 (wöchentlich) Vorlesung (VU) Start: 03.12.2013 Ende: 27.11.2014 G22A - G22A-H2 - Volkbank Hörsaal (148 Plätze) Körber, Peiß	Business Strategy and Business Plan (11081) 09:00 - 11:00 (wöchentlich) Vorlesung (VU) Start: 03.12.2013 Ende: 28.11.2014 G22A - G22A-H2 - Volkbank Hörsaal (148 Plätze) Körber, Peiß		
11	Principles of Economics (11049) 11:00 - 13:00 (wöchentlich) Vorlesung (VU) G03 - G03-316 (126 Plätze)		Gruppe 2 Englisch, UNicert IIIA, English in Business and Economics 11:00 - 13:00 (wöchentlich) Sprachkurs (SPRK) Start: 03.12.2013	Gruppe 3 Englisch, UNicert IIIA, English in Business and Economics 11:00 - 13:00 (wöchentlich) Sprachkurs (SPRK) Start: 03.12.2013	

LSF instructions: video @ www.isp.ovgu.de

Questions?

✓ Video:

How to create my personal class schedule?



Study Program ABCs

OVGU's e-learning Portal

- ✓ Login with OVGU account (*activate it before*)
- ✓ Go to WS 24/25 section, password: FWW24-25
- ✓ Find modules, and register
- ✓ Get course materials, tasks, videos, etc..
- ✓ Check module formats
- ✓ Receive email information from lecturers
- ✓ Register for the ISP info & Study Deans Office (*reminders by courtesy*)
- ✓ And much more....

Virtual OVGU's digital portals tutorials:

<https://www.isp.ovgu.de/Welcome+Hall/Quick+Guides.html>

B. Sc. IBE

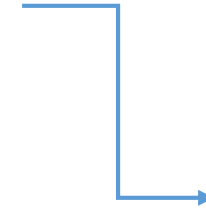


<https://elearning.ovgu.de/course/index.php?categoryid>



24-25 WiSe Planning

→ Stay up-to-date....



Enroll at the section WiSe 24/25 - FWW - International Study Program (ISP Office) to receive study program information!

FWW

Startseite / Meine Kurse / WiSe 2021/22 / FWW

Kursbereiche:

WiSe 2021/22 / FWW

Fakultät für Wirtschaftswissenschaft (FWW)

Planung Wintersemester FWW 21-22 / 21-22 FEM Winter Semester Plan

Kurse suchen

▶ Alles aufklappen

- ▶ Angewandte Mikroökometrie (Jun.-Prof. Dr. Sabrina Jeworrek)
- ▶ Angewandte Wirtschaftsforschung / Applied Economics (Prof. Dr. Michael Kvasnicka)
- ▶ Banking and Financial Systems (Prof. Dr. Felix Noth)
- ▶ Behavioral Accounting (Jun.-Prof. Dr. Max-Frederik Neubert)



✓ Video: OVGU's Digital Portals

- * myovgu
- * e-learning
- * LSF

Questions?



Study Program ABCs: Study and Examination Regulations - ASPO & sSPO 2024



Compulsory Modules: 1-4 semester = 120 ECTS

Pflichtmodule

- ✓ Basic courses that must be taken by all students
- ✓ Modules are offered only summer or winter term (*see module handbook for details*)

Compulsory Elective Modules? 5-6 semester = 60 ECTS

Wahlmodule

- ✓ Modules of the faculty which are chosen by students from a list of offered modules for IBE
- ✓ Following interests, bachelor's seminar, foreign language classes, CoMet
- ✓ Bachelor thesis + final seminar

B. Sc. in IBE Degree = 180 ECTS

Study Program ABCs

B. What is a Module Handbook?



- ✓ Module Handbook =
description, content, format of courses

Module:
Microeconomics
Applicability of the module:
- IBE compulsory 1 st semester
Semester:
- IBE: Compulsory 1 st semester
Module objectives and intended study results:
The students
- Acquire knowledge of the functioning of the market economy, the role of prices in determining the allocation of resources, the functioning of the firm in the economy and the forces governing the production and consumption of economic goods.
- Become acquainted with microeconomic models.
- Develop an understanding of real world microeconomic problems.
- Develop the ability for critical thinking about economic matters.
Contents:
- Consumer Theory: Household choice, Preference revelation, Decomposition Endowment Economies, Market demand, Consumer Surplus.
- Producer Theory: Technology and Production, Optimization, Market Supply, Producer Surplus.
- Market Equilibrium.
- Welfare Theorems.
- Imperfect competition.
References:
- Varian, H. (2006): Intermediate Microeconomics. 7th edition, W.W. Norton: New York. (main reference)
- Varian, H. (1992): Microeconomic Analysis. 3rd edition, W.W. Norton: New York. (used occasionally)
Forms of instruction and credit hours:
4 credit hours lectures, 2 credit hours exercises
Language of instruction:
English
Prerequisites for attending:
- none
Previous knowledge recommendations:
- none
Work load and credits:
84 hours attendance time and 116 learning hours / 10 CP
Frequency
Each winter term
Assessments/Exams:
Written final exam (120 min)
Responsible for the Module:
Professorship of Economic Policy

Credit Points and self studies

= ECTS for the workload = quantitative and Grades = knowledge

Workload includes: lectures, tutorials, homework, exam preparation,..
1 ECTS = 30h workload -> 5 ECTS = 150h -> 10 ECTS= 300h

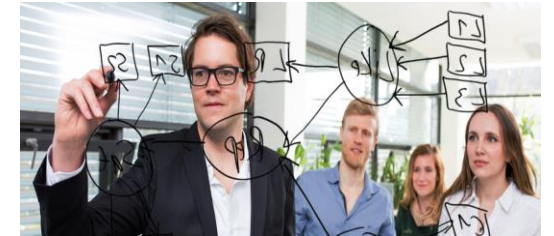
Example:

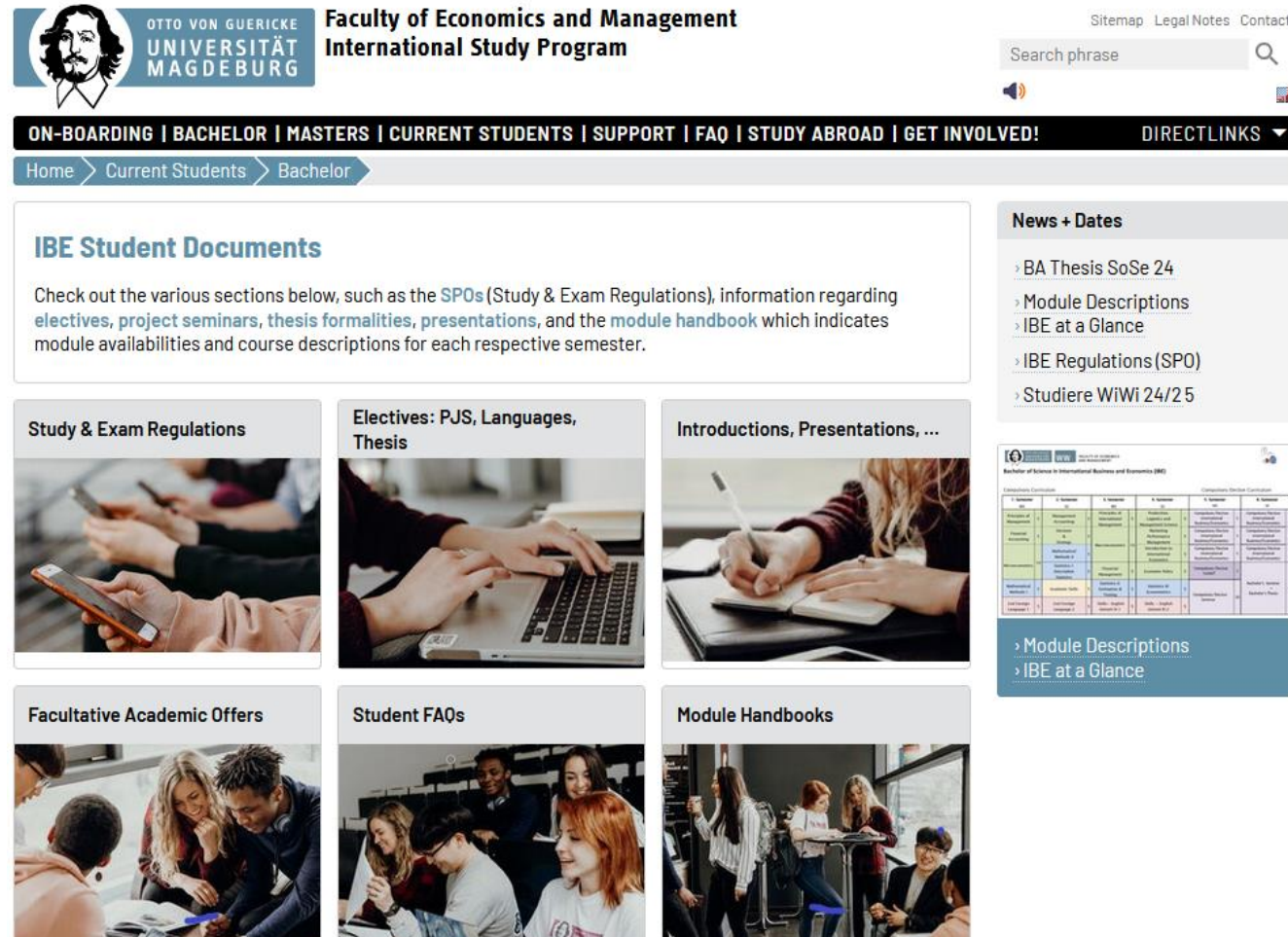
15 lectures 2x 15h = 30h plus

15 tutorials 2x 15h= 30h → 90h for independent studying, preparations, etc.

Importance of self studies is very high for a successful study program.
Math, Statistics, Microeconomics,.... library studies, study groups,....

ECTS = European Credit Transfer System (*Bologna 1999*)





OTTO VON GUERICKE
UNIVERSITÄT
MAGDEBURG
Faculty of Economics and Management
International Study Program

Sitemap Legal Notes Contact

Search phrase

ON-BOARDING | BACHELOR | MASTERS | CURRENT STUDENTS | SUPPORT | FAQ | STUDY ABROAD | GET INVOLVED! DIRECTLINKS

Home > Current Students > Bachelor

IBE Student Documents

Check out the various sections below, such as the **SPOs** (Study & Exam Regulations), information regarding **electives**, **project seminars**, **thesis formalities**, **presentations**, and the **module handbook** which indicates module availabilities and course descriptions for each respective semester.

News + Dates

- > BA Thesis SoSe 24
- > Module Descriptions
- > IBE at a Glance
- > IBE Regulations (SPO)
- > Studiere WiWi 24/25

Study & Exam Regulations

Electives: PJS, Languages, Thesis

Introductions, Presentations, ...

Facultative Academic Offers

Student FAQs

Module Handbooks

Module Descriptions

IBE at a Glance



Downloads,
Courtesy Translation,
Presentations, etc.

<https://www.isp.ovgu.de/Current+Students/Bachelor.html>

Study Program ABCs

1.0 to 1.5	= A = Very Good
1.6 to 2.3	= B = Good
2.6 to 3.5	= C = Satisfactory
3.6 to 4.0	= D = Sufficient
below	= E = Not Sufficient

Grade 5.0 for...

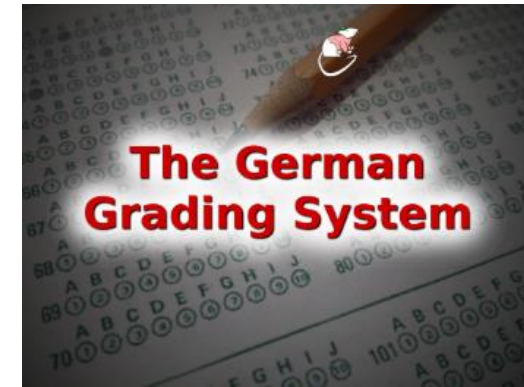
any *fraudulent behavior* or disorderly interference:
cheating, plagiarism, talking during the exam ... and not taking part, missing the exam.

I failed an exam, is the retake 2 weeks later?

Repeating examinations will be offered summer and winter term.

A retake of already passed examinations, for example passed with 3,3, -> not possible.

Study Regulation (SPO)



Study Program ABCs

- ✓ For each passed **examination** → Credit Points (ECTS)

Durations: 60 min up to 5 ECTS
120 min up to 10 ECTS

- ✓ Winter or summer term

- ✓ Two retakes of compulsory module examinations are allowed!
3 examination altogether for a compulsory module. Strict rule!

- ✓ *You failed the 3rd compulsory module examination? You lost the right to take further examination of this study program! Counseling necessary. Contact the ISP!*

B. Electives and Compulsory Electives?

There is no counting of failed module examinations. Just chose another elective module. 😊

See the IBE SPO for details and regulations.



Study Program ABCs

Recognition of Previous Credits

Application Deadline: 30/11

Details?

Website: Exam Office Info Session -> November 6th, 15:00 – 17:00, Dr. T. Richter

1. Written application to the Board of Examiners *Prüfungsausschuss* and ask for recognition of previous studies, transfer of credits.

plus

2. Originals or certified copies of required documents in English or German.

Documents:

Application letter with statement which credits would like to be recognized and transferred for which module at OVGU, grade transcript, module description for each module, translations...

Anerkennung

B. Sc. IBE



Study Program ABCs

Applications must be submitted completed, before deadline
to the **Examination Office** (FEM), B-003.

See for application information:

<http://www.fww.ovgu.de/fww/en/Faculty/Examination+Office-p-7422.html>

The applicant is responsible for providing the adequate information. ·
Grades from abroad will be transferred to the German grading system and
automatically transferred to the grade transcript of the applying student.

Advice:

*Please register for all examinations during the registration period. In case of recognition the grade will
be transferred automatically to the examination administration system by the Examination Office.*

B. Sc. IBE



Study Program ABCs

Examination Registration:

1. Register for modules in e-learning portal & LSF registration
2. Check out + keep the exam registration deadline:
15/10 - 30/11
3. Register online @ LSF before 30/11:
<https://lsf.ovgu.de/qislsf/rds?state=user&type=0&noDBAction=y&init=y>
4. Sign up for study groups and prepare for exams latest from **end of November**.
5. You would like to reduce the number of exams?
Withdrawal possible, cancel it not later than... **three days before the exam date**



Study Program ABCs

Examination Registration: At a Glance Checklist

- Go the LSF: www.lsf.ovgu.de
- Log in
- Click on Administration for exam
- Click on Apply for exam
- Click on Accept
- Click on course of study
- Verify with yes!



You will receive a verification of all registrations you have done.

Make sure that you register for every exam separately, keep a copy (proof) of your registration confirmation.

Check out the exam location before the day of your examination. Locations vary!

Strict deadline for exam registration: 15/11 – 30/11

Study Program ABCs

Examination Registration: Technical Problems

Note:

In case of technical problems caused by the OVGU (must proof it!) during the **last 3 days before the deadline**, it is possible to register for the exams via e-mail to the examination office. The e-mail must be sent from the student OvGU address (*vorname.nachname@st.ovgu.de*) and contain the following information:

Matriculation number, first and last name, the exam(s) to be registered incl. exam number, examiner and the reason must be given why a registration on your own via the LSF is not possible.

Strict deadline for exam registration: 15/11 – 30/11



Study Program ABCs

Emails and Applications @ OVGU

E-mails from OVGU students will be only processed, answered if they were sent from the student OVGU mail address (firstname.lastname@st.ovgu.de).

Always mention in your email/ letter/application:
Student number *Matrikelnummer* full name, study program, semester.

Email example:

Dear / Prof. Dr. *add full name*,

.....

With kind regards,
Franz/ Franz Schuster



Study Program ABCs

Examinations:

A registration for an examination is an act by law and absolutely binding.

Not taking part in the examination, seminar (regularly), handing over the written paper (thesis) after the deadline: **grade 5,0**

Strict deadline for withdrawal of the exam registration:
latest three days before the exam date

Modules for language studies?

The regulations (SPO) from the Language Center *Sprachenzentrum* will apply.

Check the Language Center website.



Study Program ABCs

Examinations + Grades

✓ Online:

<http://www.fww.ovgu.de/fww/en/Faculty/Examination+Office/Program.specific+Examination+Issues-p-3492.html>

✓ Exam **inspection**: start of the following semester
(dates professor´s homepage, info boards)

Attention:

Any *objection* to a grading or the decision upon an application by the Examination Board or Office *Widerspruchsrecht* must be submitted in written form to the Examination Office and handed over in time.

Presentation by PD habil. Dr Toni Richter:

Examination Regulations + Recognition: tba *on website*



Study Program ABCs

Examinations + Grades



Examination Office *Prüfungsamt*

A module examination is passed if the student obtained at least the grade “sufficient” (4,0).

The module examination is failed “not sufficient” with: 4,1 and *fraudulent behavior* or disorderly interference, like: *cheating, plagiarism, talking during the exam, not following the instructions of the exam supervisor*

Retake of module examination? *(next semester examination period)*

* **Compulsory** modules: 2 **retakes** only possible

Note: A second retake with the grade 4,1 and below -> “Ex-Matriculation”: student’s de-registration and taken automatically by the Examination Office -> information in written form to students

* **Elective** modules: no counting of fails. *(5th+ 6th semester modules)*

Choose another elective module and pass it.

* No retake of already passed examinations will be possible!

Examination, Study Regulation

Bachelor Thesis and Electives?

Modules and regulations of the 5th and 6th semester?

Info Session in June 2026



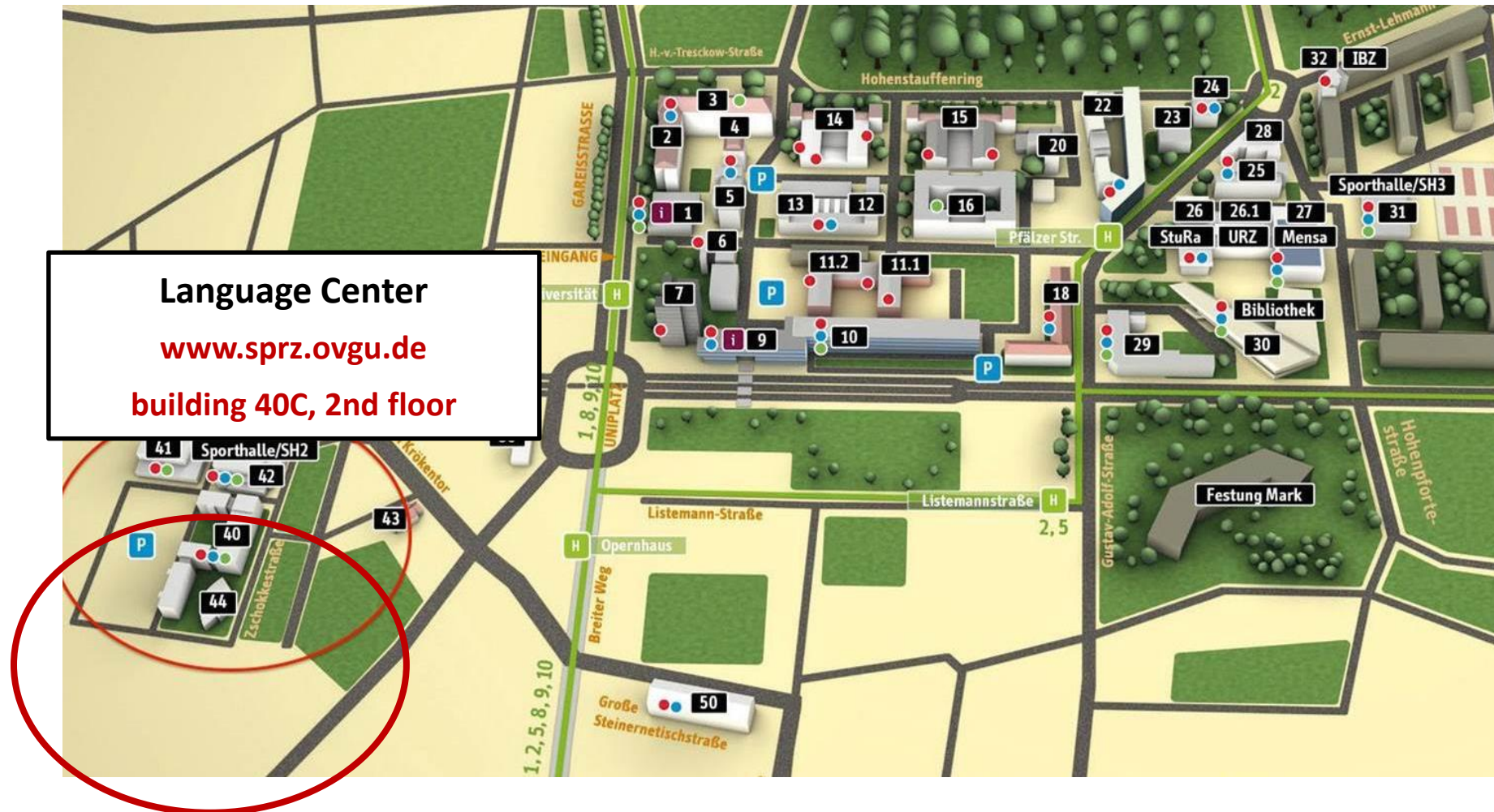


Study Program ABCs: Language Studies & Study Abroad Options



- ✓ Video: English Studies
Michael Calabranno-Perez, English Teacher

Language Center





Language Studies

English Academic Skills:

- ✓ 2nd (!) Semester (summer) module
- ✓ Compulsory for all IBE students
- ✓ Register via Moodle (Language Center website)
- ✓ Choose the group which fits in your schedule
- ✓ List booked out? Put your name on ONE waiting list
- ✓ Teacher will contact you
- ✓ Observe the strict pre-requirements of UniCert IV -> Academic Skills

Module:	English C1, Academic Skills IBE
Applicability of the module:	Compulsory module IBE (Bachelor)
Semester:	2nd semester
Module objectives and intended study results:	The students will <ul style="list-style-type: none"> - be able to critically evaluate and distinguish academic and non-academic materials, - gain insights into academic methodology and argument structure, - acquire the skills to present an argument in an appropriate written and oral form according to accepted norms, - develop their linguistic competence in subject-specific language.
Contents:	Introduction to the development of <ul style="list-style-type: none"> (1) academic writing, (2) presentation techniques.
References:	Materials are subject to change and will be provided by the teacher.
Forms of instruction and credit hours:	4 credit hrs/wk
Language of instruction:	English
Prerequisites for attending:	N/A
Previous knowledge recommendations:	At least B2 level (CEFR)
Work load and credits:	56 hours attendance time and 94 learning hours incl. exams, 5 CPs
Frequency	Each summer semester
Assessments/Exams:	Regular (at least 75%) attendance required for each course; if less, the courses cannot be successfully completed. The final grade comprises <ul style="list-style-type: none"> (1) Written critique (1,200 words), 50% (2) Oral presentation (10 minutes), 50%.
Note:	A withdrawal of the exam registration is not possible for this module.
Responsible for the Module:	Language Center

Video: English Studies: <https://www.isp.ovgu.de/Welcome+Hall/Quick+Guides.html>

English UNIcert® IV

Part A: 3rd semester

ACADEMIC WRITING

4 hrs/wk

Academic Paper
(3,000 words)

Part B: 4th semester

PRESENTATIONS

2 hrs/wk

Presentation
(30 + 15 min)

EXAM PREPARATIONS

2 hrs/wk

Final Exams:
Listening (60 min)
Reading (105 min)
Writing (120 min)

UNIcert =
certificate by German universities = C2 level

Language Studies Sprachenzentrum, building 40

www.sprz.ovgu.de

2nd foreign language sSPO § 8

DAF: for all non-native speaker (C2 level)
Second Foreign Language: German native speaker
Academic Skills
English Unicert IV

Check the offer!
Select your language!
Placement test!
Register for the group which fits in your schedule.

Special rules of participation in classes for exam
registration required! 75% participation strict.

Registration: 02/10 – 20/10 via moodle
<https://sprachenzentrum.ovgu.de/>
Unicert Courses: Italian, Spanish, French, Russian



Language courses		
German Native Speaker get the full choice ...		
Arabic	Chinese	English UNicert®
French (UNicert®)	German	Italian (UNicert®)
Japanese	Polish	Portuguese
Russian (UNicert®)	Spanish (UNicert®)	Applied Linguistics

Spanish & French: three semesters for one Unicert level = 10 ECTS.
Unicert certificate required 3 semesters. IBE structure only 2 semester.
You took Spanish in school – register for a higher course

Note:
Arabic, Chinese, Japanese are not teacher from the OVGU.
No guarantee for classes.
Will be offered only, if enough students registered.
Be prepared!

Language Studies / DAF

Non-German Native Speakers: German - DAF

A1.1, A2.1., B1.1., B2.2. classes in regard of the IBE schedule

10 credit points for one level certificate: 2 semesters DAF

Registration: 02/10 – 20/10 <https://sprachenzentrum.ovgu.de/>

Placement test:

08/10 + 10/10 1 pm -3 pm in building 26, URZ

<https://www.sprz.ovgu.de/en/Language+courses/German/Placement+test.html>

Contact: Dr. Juliane Pomraenke in building 40, part C, room 252,
Office hours: Thursday, 13:00 – 15:00
Email: juliane.pomeranke@ovgu.de

Sprachenzentrum

www.sprz.ovgu.de



Language Studies – Spanish, French, Italian, Russian

B. Sc. IBE

Sprachenzentrum

www.sprz.ovgu.de

A. Recommended

- Proceed foreign language studies from school – > Placement Test
- Spanish: Thursday, Friday by appointment; Email: christina.bolivar@ovgu.de
- French: website test [LINK](#)

B: Beginner Class

like, **Spanish** (language course with some business Spanish): Tuesday 9 am, Friday 11 am, G40, room 407

New Students Info:

https://www.sprz.ovgu.de/Erstsemester+Infos/Das+Sprachenangebot+f%C3%BCr+IBE+Studierende/2_+Fremdsprache+%28nach+Wahl%29-p-5920.html

Open Door Language Center: Wednesday, 9.10., 12 pm -2 pm in building 40

Markt der Möglichkeiten: Thursday, 10.10., 11 am – 3 pm, building 22, booth O-12 (*placement tests appointments*)





Language Studies

Sprachenzentrum www.sprz.ovgu.de

I can not register online because I am not enrolled yet, but classes will start tomorrow. What should I do?

Go to the first class and talk to the teacher.

The class is full. What should I do?

Put your name on the waiting list. But choose only one waiting list!

I can not attend the first class, because...

Write the teacher an email and explain your absence.

I don't know in which level I belong.

Register for the one you think you belong and go to the first class.

The teacher will advise you. The Language Center also offers a placement test.

International Study Program (ISP)

OVGU's International Office (IO)

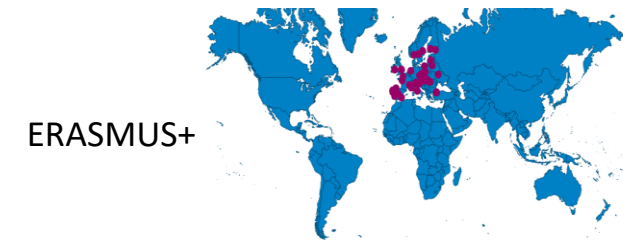
- ✓ Study Abroad
- ✓ International and National Students, Researchers – Incoming, Outgoing Counseling
- ✓ Visa extensions, scholarships
- ✓ Contact partner for DAAD – German academic Exchange Service
- ✓ Enrollment Matter, study program admission
- ✓ Exchange cooperation + agreements – **Cooperation Portal: ERASMUS and Worldwide**
- ✓ Summer Schools

Contact:

Visa: eva.boehning@ovgu.de

International Admission/ Enrollment Office: ulrike.schmidt@ovgu.de

Website: <https://www.ovgu.de/en/outgoing.html>



 Finnland-LUT University	 Finnland-Tampere University	 Frankreich-Universität Côte d'Azur
 Frankreich-Universität d'Angers	 Frankreich-Universität du Havre	 Frankreich-Universität Grenoble Alpes
 Irland-Institute of Technology Carlow	 Italien-Libera Università di Bolzano - Freie Universität Bozen	 Italien-Universität degli Studi di Trento
 Italien-Universität degli studi Internazionali di Roma	 Litauen-VILNIUS TECH	 Lettland-Rigas Ekonomikas Augstskola
 Lettland-Rigas Tehniska Universitate	 Norwegen-Universitetet i Sorost-Norge	 Niederlande-Universität Twente
 Polen-Universytet Gdanski	 Polen-Universytet Łódzki	 Polen-Wyższa Szkoła Nauk Społecznych z Siedziba w Lublinie
 Portugal-Universidade do Porto	 Rumänien-Universitatea Babeş-Bolyai din Cluj-Napoca	 Rumänien-Universitatea din Oradea
 Schweden-Högskolan i Gävle	 Schweden-Karlstads universitet	 Slovenien-Univerza v Ljubljani
 Spanien-Universidad de Extremadura	 Spanien-Universidad de Murcia	 Spanien-Universidad de Oviedo
 Spanien-Universidad de Vigo	 Tschechien-Universität Karlova	 Spanien-Universidad Rey Juan Carlos
 Tschechien-Newton College Vancouver - NCV	 Tschechien-Marmara Üniversitesi	 Türkei-Bogazici Üniversitesi
 Ungarn-Budapesti Műszaki és Gazdaságtudományi Egyetem	 Ungarn-Miskolci Egyetem	 Ukraine-National University of Kyiv-Mohyla Academy (NAUKMA)
		 Vereinigtes Königreich-The University of Nottingham

OVGU's International Office (IO) – Study Abroad



Study abroad for one semester!
www.ovgu.de/austauschdatenbank

The International Office's exchange database shows you
the universities abroad where you can spend a semester abroad at.



by Sylvia Seela, IO



OVGU's International Office (IO) – Study Abroad



When is the best point in time for a semester abroad?

International Study Program



Bachelor in 5th or 6th semester

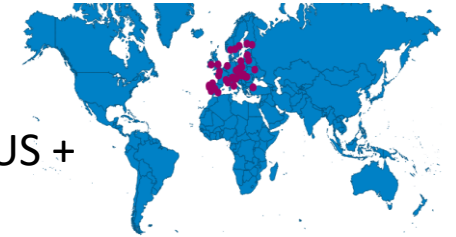
Master in 2nd to 4th Semester

Please observe our application periods:

WELTWEIT programme: Oct. 01st to Dec. 01st

ERASMUS programme: Oct. 01st to Feb. 01st

ERASMUS +



-  Finland-LUT University
-  Frankreich-Universität d'Angers
-  Irland-Institute of Technology Carlow
-  Italien-Universität degli Studi di Trieste
-  Lettland-Rigas Tehniska Universitate
-  Polen-Universität Gdansk
-  Portugal-Universidade do Porto
-  Schweden-Högskolan i Gävle
-  Spanien-Universidad de Extremadura
-  Tschechien-Newton College Vancouver - NCV
-  Ungarn-Budapesti Műzaki és Gazdaságtudományi Egyetem
-  Finnland-Tampere University
-  Frankreich-Universität du Havre
-  Italien-Libera Università di Bolzano - Freie Universität Bozen
-  Italien-Universität degli studi Internazionali di Roma
-  Litauen-VILNIUS TECH
-  Norwegen-Universitetet i Sorst-Norge
-  Polen-Universität Łódźki
-  Rumänien-Universitatea Babeş-Bolyai din Cluj-Napoca
-  Schweden-Karlstads universitet
-  Spanien-Universidad de Murcia
-  Spanien-Universidad Rey Juan Carlos
-  Tschechien-Universität Karlova
-  Türkei-Marmara Üniversitesi
-  Ungarn-Miskolci Egyetem
-  Frankreich-Universität Côte d'Azur
-  Frankreich-Universität Grenoble Alpes
-  Italien-Universität degli Studi di Trento
-  Lettland-Rigas Ekonomikas Augstskola
-  Niederlande-Universität Twente
-  Polen-Universität Ekonomiczny we Wrocławiu
-  Polen-Wyższa Szkoła Nauk Społecznych z Siedziba w Lublinie
-  Rumänien-Universitatea din Oradea
-  Slowenien-Universität v Ljubljani
-  Spanien-Universidad de Oviedo
-  Spanien-Universidad Rey Juan Carlos
-  Türkei-Bogaziçi Üniversitesi
-  Ukraine-National University of Kyiv-Mohyla Academy (NAUKMA)
-  Vereinigtes Königreich-The University of Nottingham

Study year 2024/25

Study year 2025/26

Fall semester

~~Spring semester~~

Fall semester

or

Spring semester

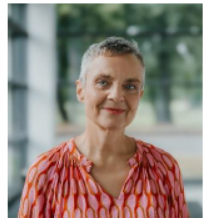
International Office

www.ovgu.de/outgoing

International Study Program

*Consultation and advice in Building 01 (CampusWelcomeCenter).
Please book appointments for consultation!*

*Visit our „Study & Travel“ talkshow on Oct. 22 from 17–19 h in Building 01
and get ideas about when & where to study abroad.*



Sylvia Seela –
Studies Abroad, WELTWEIT programme
(Beyond EU)



Caroline Natzel –
Studies Abroad, ERASMUS programme
(European Union/ERASMUS countries)



Angela Wittkamp –
Internships Abroad, ERASMUS Grants
(European Union & Worldwide)



Counseling at IO required!
Make an appointment in time!



Worldwide

- | | | |
|---|--|---|
|  Armenien-Yerevan State University |  Brasilien-Universidade Federal de Itajubá (UNIFEI) |  Brasilien-Universidade Federal de Santa Catarina |
|  Brasilien-Universidade Feevale |  Brasilien-Universidade Tecnológica Federal do Paraná (UTFPR) |  China (VR)-Xiamen university |
|  Kanada-University of Lethbridge |  Kasachstan-L.N. Gumilyov Eurasian National University |  Japan-Ritsumeikan Asia Pacific University |
|  Kolumbien-Universidad del Atlántico |  Kolumbien-Universidad EAFIT |  Kirgisistan-American University of Central Asia |
|  Mexiko-Universidad Autónoma de Nuevo León |  Mexiko-Universidad del Mayab |  Kolumbien-Universidad Icesi |
|  Taiwan-National Chung Hsing University |  Thailand-Chiang Mai University |  Mexiko-Universidad Autónoma de La Laguna |
|  Ukraine-National University of Kyiv-Mohyla Academy (NaUKMA) |  Ukraine-Odessa National Economic University |  Taiwan-Chung Yuan Christian University (CYCU) |
|  USA-Georgia College & State University |  USA-Georgia Southern University |  Ukraine-National technical university "Kharkov Polytechnic Institute" |
| | |  USA-Colorado State University – Pueblo |
| | |  Vietnam-Vietnamese-German University |

Study Abroad

B. Sc. IBE



“Study + Work Abroad 2025/26”
Winter Semester Info Session for FEM students exclusively

October 24th, 2024 13:00 – 15:00
lecture hall 1 (H1)

Sylvia Seela, International Office
Grit Voigt, FEM, Office for International Affairs

Year around: Check the website from the OVGU’s International Office



Student Organizations

The unique faculty's buddy program "SIMP-SON"

Higher semester students help newly enrolled students.
A friendship program and

OPEN for International, and German Students. Be part of it!

- Get Together, Learn more about Germany, Networking
- Study Groups
- Picture Exhibition in building 22, part A
- Christmas Party, BBQ, Field Trips
- Examination Presentation January *and much more*

Coordinator: Alina (IBE), Szymon (IMME)



Instagram: *ispofficeovgu*

Email: *isp@ovgu.de*

Coming soon:

BBQ 18/10, Welcome Info 25/10, 16/10 Campus Tour, Christmas Party 06/12 a. m. m.

The faculty's buddy program “SIMP–SON”

WiSe 24/25 Schedule:

OPEN for ALL
Students of the
Faculty of Economics and Management.
Be part of it!



Email: isp@ovgu.de

The faculty's elected Student's Council – The FaraWiwi

Elected representative of the FEM

- Representative at Faculty Council
- Volunteer
- Partys
- Old examination papers
- Welcome events
- Student administration at FEM, *and much more*

Contact:

website link at FEM website



Conclusion:

1. Registration for Examinations: 15/11 - 30/11
2. What is the ASPO and sSPO 2024 important for?
3. FEM Examination Info Lecture:
examination rules, registration, dates, grades, etc.: tba
<http://www.fww.ovgu.de/fww/en/Faculty/Examination+Office.html>
4. International Study Program Office/ ISP = Contact for ISP students
www.isp.ovgu.de
5. IBE Academic Info Sessions during the study program -
will be announced via email, e-learning, website, Instragam
5. *The OVGU offers several counselling opportunities and workshops, in English or German.*
Tip: Create your own IBE fellow WhatsApp group - Help each other.



Let's get started!

- ✓ **Activate OVGU student email account!**
(instruction details on OVGU website: study - first steps, dates)
- ✓ **Create your personal class schedule** (LSF)
- ✓ **Register for 2nd Foreign Language classes** *participation, registration mar*
- ✓ **Register for modules on e-learning**: <https://elearning.ovgu.de/?lang=en>
Password: FWW24-25
- ✓ **Go to classes**
- ✓ **Register for examinations 15/11 – 30/11**



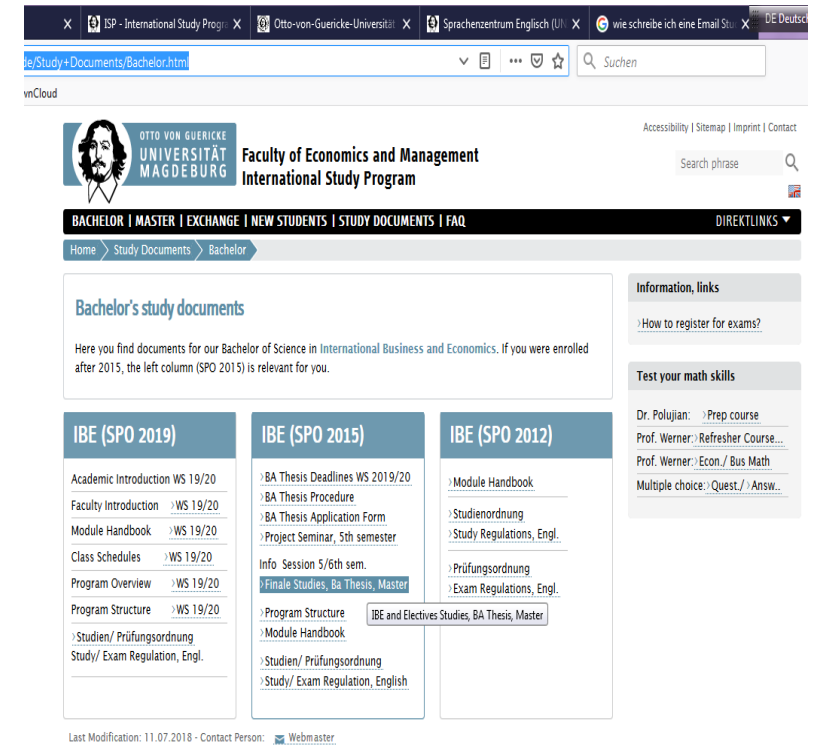
Video Tutorials, Downloads:

<https://www.isp.ovgu.de/Welcome+Hall.html>

Have a great start into the 24/25 WiSe @ FEM!

Downloads in the Section Current Students

- ✓ Examination + study regulations
- ✓ Module handbook
- ✓ Class schedules
- ✓ Advice and links
- ✓ SIMP–SON
- ✓ Presentations
- ✓ Admission requirements
- ✓ News and dates

Faculty of Economics and Management
International Study Program

BACHELOR | MASTER | EXCHANGE | NEW STUDENTS | STUDY DOCUMENTS | FAQ

Bachelor's study documents

Here you find documents for our Bachelor of Science in International Business and Economics. If you were enrolled after 2015, the left column (SPO 2015) is relevant for you.

IBE (SPO 2019)	IBE (SPO 2015)	IBE (SPO 2012)
<ul style="list-style-type: none"> Academic Introduction WS 19/20 Faculty Introduction > WS 19/20 Module Handbook > WS 19/20 Class Schedules > WS 19/20 Program Overview > WS 19/20 Program Structure > WS 19/20 > Studien/ Prüfungsordnung Study/ Exam Regulation, Engl. 	<ul style="list-style-type: none"> > BA Thesis Deadlines WS 2019/20 > BA Thesis Procedure > BA Thesis Application Form > Project Seminar, 5th semester Info Session 5/6th sem. > Finale Studies, Ba Thesis, Master > Program Structure IBE and Electives Studies, BA Thesis, Master > Module Handbook > Studien/ Prüfungsordnung Study/ Exam Regulation, English 	<ul style="list-style-type: none"> > Module Handbook > Studienordnung > Study Regulations, Engl. > Prüfungsordnung > Exam Regulations, Engl.

Last Modification: 11.07.2018 - Contact Person: Webmaster

www.isp.ovgu.de

ALUMNI Feedback

- Gaston Lalanne, Uruguay
- 2016 - 2019: IBE
- 2023: Freelance Spanish Teacher & Founder of „Kommt Mir spanisch Vor“



We are proud of the careers of our ISP ALUMNI!